

**Board Meeting Minutes
NYOS Charter School, Inc.
July 21, 2022**

Call to Order

1. Upon determining the presence of a quorum, Dr. David Molina called the meeting to order at 6:01 p.m.

Name	Office	Present	Absent	Arrived Late	Departed Early
David Molina, Ph.D.	Community Member & Chair	X			
Kari Honea, Esq.	Secondary Parent Member & Vice Chair	X			
Nicholas Giangulio	Community Member		X		
Nina Loehr	Elementary Parent Member	X			
Sarah R. Gonzalez	Elementary Parent Member	X			
Matthew Wester	Elementary Teacher Member	X			
Jennifer Duvall	Elementary Teacher Member	X			
Vibha Montiero	Secondary Parent Member	X			
Kimberly Smith	Secondary Teacher Member		X		
Vacant	Secondary Teacher Member				
Elif Painaik '23	Student Member	X			
Kathleen Zimmermann	Executive Director	X			
Lauren Burdett (cont.)	Director of Operations		X		
Julie Atchley	Director of Academics	X			
Kendra Shelton	Director of Finance	X			
Lauren Benoit	Secondary Principal		X		
Terry Berkenhoff	Elementary Principal	X			

General Session

2. Approval of Agenda: The Board discussed the agenda for the meeting. [Strike 7d, 7e, 9.]

Sarah made the motion to accept the agenda as amended.

Matt seconded.

The motion passed unanimously.

3. Board Ethics Statement: The Board reviewed the board ethics statement.

4. Election of officers: Officers for the 2022-2023 school year were elected, as follows:

Chair - Kari Honea elected

Vice Chair - Vibha elected

Secretary - Matt elected

Parliamentarian - Sarah elected

5. Consent Agenda: Vibha made the motion to table the consent agenda until contracts were added for the Board's review.

David seconded.

The Board discussed and approved the consent agenda items:

- a. Minutes for the June 9, 2022 and June 28, 2022 meetings
- b. Open Government Policy review 500.060-Addendum 1
- c. Committee Reports
- d. Resolution to approve contracts under \$100,000:

David made the motion to approve the consent agenda.

Vibha seconded.

The motion passed unanimously.

6. Public Comment:

Mandie Kramer addressed the board regarding the public health status, in favor of a mask requirement at NYOS. She also asked for more communication about traffic procedures.

7. New Business

- a. Discuss and vote on Resolution to Ratify Single Signature Expenditures in Excess of \$5,000:

The Board discussed and voted on the above resolution.

David made the motion to accept the resolution as presented.

Sarah seconded.

The motion passed unanimously.

- b. Discuss and vote on Parent Code of Conduct:

The Board discussed and voted on the Parent Code of Conduct.

The suggestion was made to have parents sign that they have read the code of conduct via its inclusion in the student handbook.

Vibha made the motion to accept the resolution as amended.

David seconded.

The motion passed unanimously.

- c. Discuss and vote on updated Title IX policy 400.202 Section 4:
The Board discussed and voted on the above policy.

David made the motion to accept the resolution as presented.

Matt seconded.

The motion passed unanimously.

- d. ~~Discuss GIP end of year progress report – Secondary:~~ Struck from agenda.

- e. ~~Discuss HB3 goals – Secondary:~~ Struck from agenda.

- f. Discuss public health status and the 2022-23 Plan to Reduce the Spread of COVID-19:

Kathleen presented the 2022-23 Plan to Reduce the Spread of COVID-19. Travis County level is medium. NYOS is using county guidelines to guide policy. Kathleen has noticed that people are masking in large gatherings. She said her staff will keep close watch on the community levels. Plans will be updated based on levels if they change. There will continue to be testing on campus, but we will need to find a new vendor. The COVID dashboard will continue to be updated, and there will be an effort made to have boosters available on campus this fall.

Kathleen shared that the heat is a health concern, and school activities might be moved indoors and encourage parents to send all students with water. NYOS will be adopting new policies for the cold as well.

- g. ED Update:

Kathleen shared that:

- Julie Atchley was promoted to chief of schools.
- Beverly A. was introduced as a new assistant principal for elementary.
- Retention rate is at 80%, 13 open teaching positions (mostly in secondary).
- Other non-teaching positions are open as well.
- Matthew May presented an update on efforts to fill positions.
- Kathleen praised Kelly Mullin for filling the role of interim principal when Terry Berkenhoff needed to be away from campus and her duties.
- Added acoustic panels in the gym.
- The Janitorial contractor was changed.
- A "fully scratch" cooking operation will be implemented for lunch; no vended meals at all.
- Free and reduced lunch applications need to be submitted by parents.
- Food service review is ongoing.
- Goal setting across K-12 is started.
- The fiscal year ended at the end of June.
- There will be a credit swap change within the next month. Kendra reviewed the change, providing slides to help explain the change. The board could sign the new agreement or authorize Kathleen to sign.
- Received our S&P rating, which is staying the same for now. There is an opportunity to reduce our debt-per-student as we add students.

- Safety and security meeting is coming up in August, and state-required items will be discussed (security audit, weekly door sweeps).
- Behavioral threat assessment teams are ongoing.
- Accountability ratings will be released in August.

8. Committee Business

- a. Academic Oversight Committee
 - i. Initial STAAR results - Matt led the board through a data analysis exercise and then presented a summary of 2022 STAAR results.
- b. Financial Oversight Committee
 - i. Discuss Data Dashboard. Nina presented the financial oversight dashboard with the following information:
 1. Current enrollment: 1443
 2. May Attendance rate: 94%
 3. Cash on hand, as of June 2022: 106 days
- c. Board Development Committee
 - i. Discuss and vote: TPSCA Conference
 Vibha moved to attend conference.
 Nina seconded.
 The board unanimously agreed to attend.
 Kathleen added that board members are required to do safety training.
- d. Committee Announcements:

9. Closing

- a. The Board discussed items for the agenda for the August 11, 2022 meeting including:
 - School start up date
 - Credit swap agreement
 - Discuss CIP end-of-year progress report - Secondary
 - Discuss HB3 goals - Secondary
 - Board Handbook
 - Bylaws
 - Title IX (human resources)
- b. Adjournment

David made the motion to adjourn the meeting.
 Matt seconded.
 The motion passed unanimously.

The meeting was adjourned at 8:17 p.m.

Certification:

These minutes represent a true and accurate account of the regular Board Meeting of NYOS Charter School held on July 21, 2022.

Matt Wester
Secretary